

# Budget Tool

BusinessName: \_\_\_\_\_ CurrentYear: \_\_\_\_\_

## Revenue and Support (list annual total for each line)

Revenue	Child Care Fees:	
	Parents Pay (Tuition)	\$
	Child Care Assistance Program	\$
	Food Subsidy Program	\$
	Registration Fees	\$
	Activity Fees	\$
Support	Foundation and Corporate Grants	\$
	United Way	\$
	Contributions and Donations	\$
Other	Events and Fundraising	\$
	Interest	\$
	All Other	\$
	<b>TOTAL INCOME:</b>	\$

## Expenses (list annual total for each line)

Personnel	Payroll	\$
	Payroll Taxes	\$
	Health Benefits	\$
	Other Benefits	\$
	<b>SUBTOTAL PERSONNEL:</b>	\$
All Other Expenses	Food	\$
	Transportation	\$
	Child Care Supplies	\$
	Office Supplies	\$
	Utilities	\$
	Marketing and Promotions	\$
	Insurance: Business/Liability/Real Estate	\$
	Accounting/Legal	\$
	Repairs/Maintenance	\$
	Printing	\$
	Postage	\$
	Rent or Mortgage Interest	\$
	Dues and Subscriptions	\$
	Training/Education – Staff	\$
	Taxes/Licenses	\$
	Depreciation	\$
	Miscellaneous	\$
	<b>TOTAL EXPENSES:</b>	\$
	<b>NET SURPLUS/DEFICIT:</b>	\$